

## Quality Assurance Check

Before you publish your data to Vital Signs, do a Quality Check to catch errors. Make sure scientists and others can use your data!

### Data Required for *Species Survey*

	Yes	No	Can't tell
<b>Field Trip Details</b>			
All information about the trip (trip name, date, habitat, etc.) is accurate			
<b>Study Site Details</b>			
Zooming way in shows that the data is in the right place on the map (correct latitude & longitude)			
Study site photo shows the big picture of where the investigation happened (no faces!)			
Study site photo is in focus			
Habitat selection is accurate			
<b>Species You Looked For – complete a checklist for each species you looked for</b>			
The correct species is selected from the pull-down list			
“I think I found it” or “I think I didn’t find it” selection is correct			
Evidence photos are in focus			
Evidence photos show just the species (no faces!)			
Evidence photos are close-up enough to show important identification features			
Written evidence clearly describes characteristics of species			
Written evidence matches and supports evidence photos			
Appropriate sampling method selected			
Sampling method photo shows how data were collected and is in focus (no faces!)			

### Additional Data Required for *Species & Habitat Survey*

<b>Species Details</b>			
Species details (e.g. count, size, sex, coverage, reproduction) data are filled in and match the paper datasheet			
<b>Habitat</b>			
Habitat details (e.g. species diversity, evidence of vectors, water quality) data are filled in and match the paper datasheet			

**Additional Data** – What other things do you want to check before you publish?

<b>Fieldwork Notes</b>			
<b>Sketch</b>			
<b>Grammar</b>			

\* When all of the answers above are “Yes,” you have met the minimum review requirements to publish your data!